

Sen Congressional Relations
OLC #77-4050

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DD/A 77-5247
21 September 1977

MEMORANDUM FOR : Mr. George L. Cary
Legislative Counsel

FROM :
Executive Officer/DDA

STAT

SUBJECT : Congressional Correspondence

REFERENCE : OLC 77-3905/14 Sept 77 Same Subject

Relative to reference memorandum on "Congressional Correspondence" you may be assured that DDA will do everything possible to provide you necessary information to assist you in responding to congressional correspondence within five days. As you are well aware, however, it will not be possible to provide information on such matters as personnel referrals which, by necessity, take time to research or check out. We will, of course, provide you with interim information and/or advise that information cannot be provided within the time constraints you specify.

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